



## **Board of Directors Meeting Minutes**

**Thursday, October 18, 2021**

VGPL Meeting Room

**1. Call to Order** by President Zebora at 5:30 pm. In attendance were:

### **Board Members**

- Jim Zebora, President
- Gemma Ball, Vice President
- Valerie Barraza, Treasurer
- Charles Trainor, Secretary
- Jim (Dusty) Caruso, at large
- Patrick Delaney, at large
- Nancy Ostiguy, at large
- Abby Smith, at large
  
- Julia Kelso, VGPL Director, ex officio

Public

None

**2. Public Comment.** None

**3. Additions/Modifications to Meeting Agenda.** None

**4. Approval of September 20, 2021, Board Minutes.** Moved by Patrick to approve and seconded by Nancy. Motion approved on a voice vote.

**5. Library Director Report and Statistics.** (Reports on file) Julia said she would be in Albuquerque for a few days. She said there was a leak in the roof that has been hard to locate. The new person on staff is settling in well. Family Night went well and resulted in donations of \$300. The archeology program was also popular, as was the astronomy program, which people have asked about. The Halloween night event will go on. The meeting room is booked often, perhaps due to the expense of other options. Library statistics are good with physical attendance up. Julia said there are some policies up for review such as compensation.

**6. Treasurer's Report.** (Reports on file) Val said she had provided both monthly and quarterly reports. She said there would be some minor adjustments due to Square charges. There was a net loss year to date due to book sale revenue coming in after close of reporting. Insurance was up \$200 due to changes in coverage including asbestos issues. County and State funding is expected soon. IRS 990 has been approved for an extension. There is a need to expand information on the tax return regarding expenses. Potential donors often look at the tax form to see where the money is going. She noted the extra income from book sales due to people at the book sale "rounding" up their sale.

**7. Promotional Committee Reports**  
**Executive Committee.** Did not meet.

**Finance Committee.** Did not meet.

**Development Committee.** Gemma met with Eldorado Community School representative. So far, no connection with the Los Alamos foundation. Patrick recommended sending a paper letter versus phone calls or emails. Gemma spoke about a Thanksgiving basket. Need to get donations for it. Opera night is being prepared. She said 94 letters were sent out for the fall appeal. The business appeal will also go out. Jim spoke about the upcoming issue of Eldorado Living which will feature the library. Board and Development Committee are slated for November 15. Gemma spoke about the need to review the development plan. Val noted that any change to the budget requires Board approval. Jim Caruso provided a summary of his meeting with a County commissioner. The commissioner wondered if other communities wanted a library. Jim Caruso asked if there was any information about the location of Library patrons.

Abby spoke about the book sale. She said the special pricing went well. Prices were lowered in the last two hours. She didn't think there was much change in book seller turnout via the postcard mailout. There was a big turnout early. There wasn't enough staff to handle the crowd. Abby will work on the sale results. Need to have people to tally the books prior to going to the cashiers. Val said there needsto be stronger policies re sale pricing. There was a discussion about "early bird" sales for big buyers.

**Nominating Committee.** The candidate is considering whether she wants to be on the Board or be on a committee.

**Community Relations Committee.** Did not meet.

**8. Old Business.**

Octoberfest went well, according to Jim Zebora. There were 75 attendees. He thought bratwurst would be good to have next year. The SF Brewery has invited the event back for next year.

**9. New Business.**

Eldorado Living will be out in January with a reception on January 27, 2022. Jim needs to get photos to the publisher. There will be invitations to state officials.

**10. Announcements.**

Julia said there would be an award event at the Library on November 5.

**11. Next Meeting – Monday, November 15 at 5:30 pm.**

**12. Adjourn:** Jim Caruso moved to adjourn with a second by Patrick Delaney at 6:54pm.

Submitted by Charles Trainor, Secretary