



14 AVENIDA TORREON

MAIL: 7 AVENIDA VISTA GRANDE B7 – 192 ♦ SANTA FE, NM 87508

TEL 505.466.7323 ♦ WWW.VGLIBRARY.ORG

Board of Directors Meeting Minutes

Thursday, April 21, 2022

VGPL Meeting Room

1. Call to Order by President Zebora at 5:30 pm. In attendance were:

Board Members

- Jim Zebora, President
- Gemma Ball, Vice President
- Valerie Barraza, Treasurer
- Charles Trainor, Secretary
- James “Dusty” Caruso, at large
- Joe Durlak, at large
- Julia Kelso, VGPL Director, ex officio
- Nancy Ostiguy, at large
- Kris Sefton, at large
- Abby Smith, at large

2. Public Comment. None

3. Additions/Modifications to Meeting Agenda. Dusty noted there was no meeting of the Community Relations Committee, but the next meeting would be June 20.

4. Approval of March February 21, 2021, Board Minutes. Moved by Abby and seconded by Joe for approval. Approved on a voice vote.

5. Library Director Report and Statistics. (Reports on file) Julia said the reports were in the packet. WiFi system is working with expanded use. She noted the issue of “outside” users and the issue of pirating movies. Movie nights have been poorly attended, however. Roof issues continue.

6. Treasurer’s Report. Val Barraza reported there were a lot of costs in March. The County has paid its commitment. There was \$132k in income to date versus \$109k in expenses. We are on target for expenses with 100k in the bank as of March 31. That would cover 10-12 months of expenses. The GO bond revenue is expended. The draft IRS 990 is done. She discussed various options for replacing the shed.

7. Promotional Committee Reports

Executive Committee. Jim said the committee did not meet.

Finance Committee. Val said the focus was on budget and tax forms. The library’s accountant is retiring.

Development Committee. Gemma said there was No meeting.

Nominating Committee. Nancy said there was no meeting.

Community Relations Committee. Dusty said the Committee met at the Hillerman event. He said the County will put in another \$10k. Possibly this could help fund a bookmobile. Val said that the Library used to have a table at the Friday Farmers Market.

8. Old Business. Response to the Hillerman event has been wonderful with 74 tickets sold to date. Expenses will be \$15 per person. A suggestion was to have the next speaker be from the news media.

9. New Business.

Val addressed the preliminary 2022-23 budget. Finance met April 7 and there were a few changes. The committee added \$2000 to the collections budget. The proposed budget includes one-time grant funds of \$29,000. These will go to collections. Donations include money from the op cit event. Val noted the need to add money to tax preparation and advertising. No bill has yet come from Comcast. In June the Board needs to approve a stipend for a bookkeeper. Val said she received the 990 form and will review it. She said we need to look at the Library mission and be more definitive about what we do.

Gemma discussed the Development plan. Its ups the budget to \$176000 via fundraising and sponsors. She said we need to do more for sponsors. Julia cautioned that we cannot show a profit. The next meeting is June 2 at 2:30 pm.

Board ethics document was reviewed. No changes except for the date. Abby moved to approve with a second by Nancy. Motion approved on a voice vote.

Joe Durlak proposed a fundraiser “trivia night” at SF Brewery. He will work on it with Dusty.

10. Announcements.

There will not be a Board or Development Committee meeting in May.

11. Next Meeting – Monday June 20 at 5:30 pm.

12. Adjourn

Motion to adjourn approved on a voice vote at 6:53 pm.

Submitted by Charles Trainor, Secretary